



## International Research Linkages (IRL)

### **GUIDELINES: For applicants from Australia and New Zealand**

#### **Objective**

This program is designed to facilitate international collaboration within the academic community while fostering the development of permanent exchange networks by providing assistance to teams of researchers from Canada and one or more countries in order to organize seminars or other forms of research linkages.

Foreign Affairs and International Trade Canada, through the International Council for Canadian Studies, is offering grants of up to CDN\$10,000 to assist in the establishment or the development of international research networks in the area of Canadian Studies between Canada and other countries.

#### **Definitions**

**Research team:** a research team is defined as a group of at least two researchers with at least one having completed graduate studies (PhD or equivalent).

#### **Canadian Studies:**

1. Although we welcome applications from all disciplines lending themselves most readily to Canadian Studies we are particularly interested in projects that have policy relevance for Canada and Canada's foreign policy. Topics that are highly relevant to Canada's foreign policy include:
  - Democracy & Rule of Law
  - Economic Development
  - Environment
  - Managing Diversity
  - North American Partnership
  - Peace and Security
2. Interdisciplinary studies on Canada;
3. Comparative studies in which Canada represents a substantial part (33% or more), and
4. Aspects of Canada's bilateral relations with the participating countries.

**Notes:** Priority may be given to projects that relate to Canadian foreign policy, contemporary situations and issues which illuminate options for future developments, or which focus on Canada's bilateral relations with the participating countries.

Purely scientific subjects such as physics, chemistry, medicine, engineering, etc. which would not lead to a better knowledge and understanding of Canada per se are not eligible, nor are proposals which focus exclusively on technological or methodological issues.

## Eligibility

To be eligible, a proposal must meet the following requirements:

1. Must specify at least two research teams, one of which is based at a Canadian university;
2. Each team shall be actively engaged in research related to the linkages project;
3. Show that this proposal's goal is to foster academic mobility and exchange of information and not to finance research;
4. Include a strategy to pursue linkages after the initial activity;
5. Must be submitted in either English or French;
6. Should be submitted by the designated principal researcher, with the official endorsement of his/her institution

**Note:** Requests for renewing the grant are not eligible.

## Deadline

November 24 of each year.

## Application Procedure

With the official endorsement of his/her institution, and having constituted a research team, the designated principal researcher should submit an application to the local Canadian Mission in his/her home country, by the November 24 deadline.

Applications can be submitted either by conventional mail or e-mail.

Applications from Australia/New Zealand should be sent to:

Academic Relations Officer  
Canadian High Commission  
Commonwealth Avenue  
Canberra ACT 2600  
AUSTRALIA  
Email: [cnbra.academic@international.gc.ca](mailto:cnbra.academic@international.gc.ca)

There is no official application form, but an application dossier must include:

1. Project title;
2. A summary of the proposed activity; emphasis should be on the objectives and the expected results (maximum two pages).
3. For each research team:
  - Name and mailing address of project leaders (including a brief c.v.);
  - Short presentation of other research teams' members;
  - Description of the state of the research work to date (maximum one page);

- List of research grant(s) received for that research.
4. A detailed budget including all sources of revenue. Eligible costs under this program include travel, accommodation and subsistence of teams' members, communications (telephone, fax, postage), secretarial assistance, stationery and photocopying related to the linkages project;
  5. Identification of the team that will, if applicable, administer the grant.

**Note:** The recipients are responsible for making all arrangements relating to the project including: international travel, visa, accommodation and travel within Canada, medical and life insurance, etc.

**Note:** A copy of all applications submitted by the deadline to the Canadian High Commission in Canberra will be sent to the Association for Canadian Studies in Australia and New Zealand (ACSANZ) requesting a letter of support to be delivered direct to the ICCS – this is a requirement stipulated by ICCS for this region. Applicants who are members of ACSANZ may contact the President of ACSANZ directly to request a more personalized letter of support.

## **Selection and Notification**

All applications will be peer reviewed by a jury established by the ICCS, which will include Canadian and foreign academics. This committee will meet once a year, in January or February. The ICCS will make the final decisions following review of complete applications and the recommendations of the selection committee. All applicants will be notified in writing of the results of their application, normally within 90 days of the deadline for submission of applications.

## **Payment Procedure**

Successful applicants will be sent a Grant Agreement detailing the value and conditions of the award. It must be signed and returned to the International Council for Canadian Studies (ICCS) within thirty (30) days.

The first instalment (consisting of 70% of the award) will be paid after receipt by the ICCS of the signed Grant Agreement. The remaining instalment (30% of the award) will be paid upon receipt by the ICCS of the final report of activities.

## **Report of Activities**

Within three months of the completion of the activities, a complete report must be submitted to the International Council for Canadian Studies. It will particularly be concerned with demonstrating how and to what degree the objectives and expected results were attained.

The assistance of Foreign Affairs and International Trade Canada must be acknowledged during the linkages activities and, if applicable, in any publications resulting from the research.

## **Further Information**

Email: [cnbra.academic@international.gc.ca](mailto:cnbra.academic@international.gc.ca)

Phone: +61 2 6270 4051

Fax: +61 2 6270 4083

## **Related Links**

Canadian High Commission, Canberra – [www.australia.gc.ca](http://www.australia.gc.ca)

Association for Canadian Studies in Australia and New Zealand – [www.acsanz.org.au](http://www.acsanz.org.au)

International Council for Canadian Studies – [www.iccs-ciec.ca](http://www.iccs-ciec.ca)