



Government of Canada
Embassy of Canada
Immigration Section
P. O. Box 6970
Abu Dhabi, U.A.E.

Gouvernement du Canada
Ambassade du Canada
Section d'immigration
B.P. 6970
Abou Dhabi, E.A.U.

TEMPORARY RESIDENT VISA (TRV) **APPLICATION REQUIREMENTS**

Please read the requirements carefully before submitting your application. All documents must be submitted at the same time as your application and processing fee.

The submission of an application with all the required documents does not guarantee that a visa will be issued. **Checklist items 1 to 5 are mandatory for all applicants** and must be included. Failure to provide documentation in support of your application will either result in processing delays or your application being returned to you without being processed.

Please use this checklist to ensure that you have submitted all of the following required documents.

Please provide photocopies of the supporting documents. Originals are not required.
Only written or translated documents in English or French will be accepted.

TEMPORARY RESIDENT VISA (TRV) CHECKLIST

Each applicant must provide:

1. **A COMPLETED AND SIGNED APPLICATION FORM** (mandatory)

- Two recent passport photos taken within the last six months of yourself and the rest of your family (if travelling). **Photos that are scanned, airbrushed, retouched or are older than six months will not be accepted.** Please check photo specifications for more details. Please staple the photos on the application form and be careful not to mark the face.
- Please ensure you include your **e-mail address, a full mailing address and a phone number** on your application so we can contact you if necessary.
- You, your spouse and your children who are less than 18 years of age may be included in the same application.
- Separate applications need to be completed for each person over 18 years of age.

Canada

2. A SUPPLEMENTARY APPLICATION FORM (mandatory)

- A separate form must be completed by each person over 18 years of age.

3. FEE PAYMENT (mandatory)

- Cash in Dirhams or Canadian dollars (exact amount) is accepted if you submit your application in person at the Embassy.
- Bank drafts in Canadian dollars drawn on **any** bank in Canada affiliated to the bank from which you are getting the bank draft, showing the full mailing address of the bank in Canada. Bank drafts must be valid for 6 months and should be made payable to: THE RECEIVER GENERAL FOR CANADA. Bank drafts payable to the Canadian Embassy will NOT be accepted.

Please note:

- Fees are non-refundable regardless of the outcome of the application. If your application is refused, the fees you paid will not be returned to you.
- Canadian bank drafts are available in major international banks.

4. VALID PASSPORT OR TRAVEL DOCUMENT (mandatory)

- You must include your original passport or travel document including at least one blank page, and valid for at least one month from the date you intend to leave Canada.
- Non-nationals must also include a copy of their current residence visa.
- Every person travelling, including children, must have their own passport.

Please note:

The visa validity will not be longer than the validity of your passport even for multiple entry applications.

5. PROOF OF FUNDS (mandatory)

- Documentary proof of sufficient funds.

(example: bank statements showing transactions for 3 months / fixed deposit certificates, salary certificate, etc.)

Canada

6. USE OF REPRESENTATIVE (mandatory, if applicable)

If someone has assisted you with your application or you have paid a third party to assist you, please submit the representative form duly completed and signed (IMM5476). You can download from the following website www.uae.gc.ca

If you are travelling as a tourist, you must also provide the following:

- An original letter on letterhead paper from your employer granting leave of absence, and including the following information: your name, position, length of employment, current salary, full name of the Company, mailing address, phone and fax number.
- If you are not employed, an original letter on letterhead paper from the employer of your spouse, including the following information: the name, position, length of employment and current salary of your spouse. Also you must include the full name of the Company, their mailing address, their phone and fax number.
- List of cities you will visit in Canada.
- If you are a student travelling during periods other than school holidays, an original letter from your school confirming that you are enrolled and in good standing, and that the school has approved your absence.

If you are visiting family and/or friends, you may also provide the following:

From the family and/or friends (information to be provided by host is purely voluntary)

- A letter, e-mail or fax of invitation may be submitted with the planned dates of your visit. The invitation letter may include your host's full address, a phone number and a signature that is clearly visible.
- Proof of status in Canada such as a passport, citizenship card or permanent resident card.

Please note:

If your relatives or friends are providing you with an invitation letter, they **should not** send the invitation directly to the Embassy. The invitation letter, if applicable, must be sent directly to the applicant and should be included with the application.

Canada

If you are a returning student with a valid Study Permit, you must also provide the following:

- Letter of admission for the upcoming academic semesters.
- Transcript of grades from the previous semester.
- Copy of your valid Study Permit.
- Proof of sufficient funds from the individual or institution funding your studies. (example: bank statements for the last 3 months, salary certificate, etc.)

If you are travelling for business purposes, you must also provide the following:

- If you are employed, an original letter on letterhead paper from your employer granting leave of absence, and including the following information: your name, position, length of employment and current salary, full name of the Company, mailing address, phone and fax number.
- A letter or fax of invitation on letterhead from the Canadian Company you will be visiting must be submitted.

This letter should include

- purpose of visit
- dates of visit
- name of contact person from the Company in Canada
- full address, phone number, fax number and email address

Please note:

Canadian Companies should not send the invitation directly to the Embassy. Letters of invitation must be sent directly to the applicant and must be included with the application.

If you are transiting through Canada, you must also provide the following:

- Copy of your air ticket and itinerary clearly indicating number of times you will be entering Canada, and the date(s) and time(s) for each entry.
- A valid visa from the country of your final destination, if applicable.

If your child (under 18 years of age) is travelling with either one or no parent you must provide the following:

- If travelling with one parent, you must provide a letter of consent from the other parent.
- If travelling with neither parent, you must provide a letter of consent from **both** parents.

Please note:

You must include a copy of a valid official government document which has your name, date of birth and your signature clearly visible. (example: passport)