



## APPLICATION FOR A TEMPORARY RESIDENT VISA – CHECKLIST

- Complete and place this checklist on top of your application.
- Consult our website for forms and instructions, including a list of countries whose nationals require a visa: [www.UnitedKingdom.gc.ca](http://www.UnitedKingdom.gc.ca)
- Any document not in English or French must be accompanied by a certified translation.
- Failure to submit all required documentation may result in the refusal of your application and processing delays.
- Do not finalise travel plans unless you have received your visa from the High Commission.

<b>You must submit the following:</b>	✓
<b><a href="#">Application form IMM5257</a> and <a href="#">Supplementary Information</a>, fully completed, dated and signed.</b> <ul style="list-style-type: none"> <li>• The <b>Supplementary Information</b> form must be completed by <b>you</b> and <b>your accompanying spouse/common-law partner</b>.</li> <li>• You must answer every question. If not applicable, write N/A.</li> <li>• Make sure you include your mailing address and phone number.</li> <li>• List your spouse/common-law partner and ALL your children under 18 years old, even if they do not need a visa or are not accompanying you.</li> <li>• Accompanying children over 18 yrs of age should submit a separate Application Form and Supplementary Information.</li> </ul>	
<b>Two <a href="#">passport photographs</a></b> for yourself and each family member requesting a visa. Signed, dated and taken in the past 6 months.	
<b><a href="#">Processing fee</a></b> – Ensure that you have paid the correct fee.	
<b>Original passport</b> for yourself and each family member requesting a visa, showing that you have been lawfully admitted to your country of residence (e.g. study permit, work permit). Ensure that all passports are valid for the duration of your trip as a visa cannot be issued beyond the validity of your passport.	
<b>Explain the purpose of your trip</b> - details of your itinerary in Canada, letter of invitation from the person or business you will visit, registration at a conference, letter from your employer, ..., as applicable.	
<b>Proof of funds</b> - bank statements, proof of property ownership	
<b>If applicable, please also submit:</b>	✓
<b>Proof of employment</b> - letter from your current employer and payslips	
<b>Proof of current studies</b> - a current letter and transcript from the educational institution you are attending	
<b><a href="#">Country-specific Questionnaire</a></b> and up-to-date <b>curriculum vitae/résumé</b> for yourself, your accompanying spouse/common-law partner, and/or your accompanying children, if any of you are citizens of these countries: <b>Afghanistan, Haiti, Iran, Iraq, Palestine Authority, Lebanon, Syria, Rwanda, Somalia, Sudan</b>	
<b>Previous passport(s)</b> showing travel history	
<b>Photocopy of passport ID page</b> for each family member who is <b>not</b> requesting a visa and proof of relationship to them (e.g. copy of marriage or birth certificate)	
<b>Travel itinerary</b> (copy of provisional booking of airline tickets), if applying for a <b>Transit Visa</b>	
<b><a href="#">Statutory Declaration of Common-law Union (IMM5409)</a></b> , if you have a common-law partner	
If a <b>minor child is travelling with only one parent or without their parents</b> , <b><a href="#">custody documents or notarised permission from the other parent or both parents</a></b> , as applicable.	
<b>Self-addressed envelope</b> to return your passports and documents, if you are submitting your application by mail or drop box	

<b>Diplomatic / Official Passport Holders:</b>	✓
<b>Note verbale</b> from your office stating the purpose of your travel to Canada, <b><a href="#">Application Form</a></b> , <b><a href="#">Supplementary Information</a></b> , <b><a href="#">Country-specific Questionnaire</a></b> (if applicable), <b>two <a href="#">passport photographs</a></b> and your <b>original passport</b> only.	